



BUSINESS INSIGHTS
SKILLS ALIVE!

SEXISM
SHAME
#METOO
WOMEN
RAPE
#METOO
PUBLICA
DISCRIMINATION
HARASSMENT
PATRIARCHY
ASSAULT #METOO
BEHAVIOUR
PRESSURE
JOB VIOLENCE
MEN

#METOO

: KICKING HARASSMENT IN THE WORKPLACE

with DR SAM JAY YEO

BE THE CHANGE BEFORE CHANGE CHANGES YOU



Change has and will always be disruptive. It is no longer about how you deal with the constant change surrounding you; you must become the change in order to succeed and lead in a disruptive and volatile, uncertain, complex, and ambiguous (VUCA) world. Stop waiting for the push to face change.

Change is an opportunity to develop a new reality: do you perceive it before it happens, or are you ignorant to it—preferring to wait until it hits home before taking action? People dislike or even fear change because they do not know what change is going to bring. Like it or not, change is happening, so why not embrace it? Hence, it is important to become the change before change changes you. How then do you prepare for change? Here are 5Cs to help you transition to positive change.

Never Stay Too COMFORTABLE

Once, a snail entered a beverage bottle. It decided to stay put there since it was warm and cosy and there was food and shelter. The snail might have been comfortable, but it got bored after a while. When it decided to leave, it had grown too large to crawl out and got stuck in the bottle.

Fat and Happy. It is good to feel comfortable every now and then. But overstaying in your comfort zone makes you complacent. Are you in a comfortable place at work right now? Are you perfectly happy to remain in that same role? Do you believe that you can remain happy without doing anything else? Are you feeling comfortable because you fear the unknown or fear rocking the boat when things are good? If you answered yes to all these questions, you can remain where

you are. But if you have answered no to even one of them, then it is time to move out of your comfort zone and take action.

Always be CURIOUS

Look at a tortoise and you may be inclined to think that it likes hiding inside its shell. However, flip this idea around and it could mean that tortoises are curious whenever they stick their heads out to survey their surroundings. They want to know what goes on so that they can better plan for what is coming.

Awareness. Being curious is to always be alert and aware of your surroundings. Be observant and make it a habit to understand what goes on and why things happen. Keep an open mind to learn from both successes and failures. One thing is you want to be informed; not noisy. Be childlike in your curiosity.

Stay CONNECTED at All Times

Ants are constantly connected to their peers. They work together to achieve common goals. Their chain of actions may get disrupted or broken now and then, but they always get back together, and continue working towards their goals.

Networking. It is not what you know and who you know, but who knows you that matters. How are you building your personal brand? Do you frequently attend networking events to establish new contacts and relationships? To prepare yourself for change, you need to constantly put yourself out there to meet new people and explore new opportunities for collaboration. What about those of us who are shy or introverted? My advice is to start small and take baby steps. First, attend as many events that are relevant to your personal and business growth

as possible. If you are alone, seek out individuals who are also attending the event alone. For all you know, they may wish to network too but may have difficulty approaching strangers. Make that change and be the first to act.

CONSCIOUS Decision-making

How badly do you want to win? When was the last time you were in a difficult position of having to make a conscious decision about a work issue that could potentially affect yours and the company's code of conduct? Leaders face huge temptations to get things done—sometimes at the expense of personal integrity and the company's code of ethics.

Ethics. Are we supposed to change our moral duty and obligations? Someone once replied: "It depends". The correct answer must always be 'no'. Walking the talk in doing good is key to leadership sustainability. People follow you because they see you as an exemplary leader. No one with an unethical code of conduct and who uses people as stepping stones to get ahead will ever earn the respect of others.

CARPING Not Allowed

If you are not updated, you will be outdated. There is no point in complaining or whining if you are doing nothing to change. Change is constant. So make the best of all changes that come your way.

Actions. With every challenge, comes an opportunity for you to make the right choice. Change happens when you take action. It does not have to be a major, earth-shattering action but sure and intentional daily steps toward your goals. Do not wait for change to happen before you take action. It will be too late and you will simply be following, instead of leading.

This article was written by **Ms Kim Underhill** for *Today's Manager*. She is the founder and managing partner of Ultimate Balance Consultancy. With over 23 years of experience in the food service industry, she has held key roles at multinational commercial and manufacturing organisations—managing key accounts of Fortune 500 companies such as Coca-Cola, Pepsi Cola, Nestle, Unilever, and more. She is a highly engaged member in both business and women's empowerment communities, the president of Daughters of Tomorrow, and the author of *Success Inside Out, Challenge or Choice*.

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Visit bit.ly/30discount2019 for more details.

PROGRAMME	DATES	FEE
NEW Build and Manage a Sales Pipeline that Works!	May 21	SIM Member : \$588.50 Non-SIM Member : \$695.50
NEW Adapt to Excel in the New World	Jun 7	SIM Member : \$588.50 Non-SIM Member : \$695.50
NEW Successful Sales Management That Works	Jun 18	SIM Member : \$588.50 Non-SIM Member : \$695.50
NEW Empowering Your Digital Business: Management's Key Role in Cybersecurity	Jun 24 & 25	SIM Member : \$909.50 Non-SIM Member : \$1,027.20
NEW Customer Behaviour Data Analytics for Business Impact	Jun 26 & 27	SIM Member : \$909.20 Non-SIM Member : \$1,027.20
NEW Strategies and Skills of a Sharp Negotiator	Jul 12	SIM Member : \$588.50 Non-SIM Member : \$695.50

SKILLS ALIVE!

MAY 24 (FRIDAY)

9 AM – 5 PM

SIM MANAGEMENT HOUSE

\$298 SIM MEMBERS
\$328 NON-MEMBERS
GROUP DISCOUNT OF 3 PAX AND ABOVE
WILL RECEIVE 10% OFF

REGISTER BY MAY 17

2019 SIM Membership e-Event Pass is not applicable.

#MeToo: Kicking Harassment in the Workplace

This programme is geared towards a corporate audience and seeks to create awareness in sexual harassment, bullying/intimidation and discriminatory incidences that transpire in the workplace. Legal perspectives deriving from statutory sources and case studies will be illustrated with the objective that participants are cautioned against penalties flowing from potential breaches. Be empowered with the relevant knowledge on how to manage conduct of both self and others specific to the learning objectives of the seminar.

LEARNING OBJECTIVES:

- Be aware of the legal implications that surrounds the various acts of harassment, bullying and discriminatory
- Equip both employers and employees to handle various acts of harassment, bullying and discrimination
- Identify and understand the rights of oneself pertaining to workplace harassment

PROGRAMME OUTLINE:

- Introduction to legal perspectives in the workplace setting
 - Sexual harassment
 - Bullying and intimidation
 - Discriminatory and offensive conduct
- Sexual Harassment
 - Scope of sexual harassment in the workplace setting
 - #MeToo movement in the Singaporean employment context
 - Legal framework
 - > Statutory protection [Protection from Harassment Act (POHA) & Criminal Penal Code on Sexual Offences]
 - > Tripartite Advisory on Managing Workplace Harassment (Ministry of Manpower)
 - > HR policy on sexual harassment
 - Whistle-blowing
 - Local/regional case studies & legal remedies-perspectives of the victim; bystander and perpetrator
- Bullying and Intimidation
 - Scope of bullying and intimidation antics in the workplace setting
 - Cyber-bullying and stalking
 - Protection from Harassment Act (POHA)
 - Criminal sanctions
 - Local/regional case studies & legal remedies-perspectives of the victim; bystander and perpetrator
- Discriminatory and offensive conduct
 - Scope of discriminatory and offensive conduct in the workplace setting
 - Tripartite Alliance for Fair and Progressive Employment Practices (TAFEP)
 - The Employment Act
 - Civil remedies
 - Local/regional case studies & legal remedies-perspectives of the victim; bystander and perpetrator

Dr Sam Jay Yeo was conferred a doctorate by the University of Western Australia. His thesis examined the relationship between legal education and linguistic proficiency. He received his Masters of Law from Queen Mary College, University of London. He was commended for attaining the highest mark in the cohort. Dr Yeo received a second Masters of Law qualification from the National University of Singapore and his Bachelor of Laws degree (2nd Upper Class Honours) from the University of London. Apart from legal qualifications, he holds a Bachelor of Arts (Education) from the National Institute of Education/ Nanyang Technological University and London Teacher Training College certificates in the Teaching of English to Speakers of Other Languages (TESOL).

His research interests include legal philosophy and communication skills. Dr Yeo currently lectures in legal subjects such as contracts, legal systems, property law, criminal law, commercial law, marketing and advertising law, company law, Health Law & Ethics, employment law and hospitality law. He had also served as learning advisor on the Bachelor of Nursing programme with Griffith University (Australia).

He has lectured and undertook research work in various institutions locally and abroad, including the Hong Kong Polytechnic University, Singapore Management University, National University of Singapore, James Cook University, the Singapore Polytechnic and Durham University (UK). Courses delivered include legal research methods, family law, legal systems, business law and ethics, corporate governance, intellectual property, succession, land law and tort. He delivers guest lectures from time to time in the field of Corporate Crimes. Dr Yeo's industrial experience includes in-house legal work which involves the drafting and reviewing of legal education policies.



SKILLS ALIVE!

Presenting with Confidence

Presenting to large or small groups, even a one-to-one session, may intimidate or frighten you. Yet good presentation skills are vital to your career success.

Oral presentations offer important opportunities to put all your communication skills on display; including your research, planning, writing, visual design, and interpersonal and non-verbal communication.

This workshop is specially designed to hone your skills in speaking confidently, delivering a compelling presentation and handling challenging situations. Customers and businesses want people who can express themselves clearly and confidently, and are persuasive and comfortable communicating with a wide variety of people, from top executives to operational workers. These are also important attributes organisations seek when searching for talents to promote.

LEARNING OUTLINE:

- Prepare and deliver effective presentations
- Engage and manage audience interactions from start to finish
- Master effective verbal and non-verbal communication techniques to increase impact
- Reduce nervousness and anxiety during presentations
- Deliver a clear, convincing and persuasive presentation
- Use effective and appropriate visual aids
- Manage question and answer sessions confidently
- Raise your bar from an ordinary to a powerful communicator

The 5Cs of Effective Business Writing

Have you ever felt the need to choose between writing well and writing fast at work? The ability to put your ideas across accurately and effectively in writing is an important communication skill for every business executive. Sometimes the only exposure you may have to higher management is through your writing. If your email and letters are clear and concise, they convey an impression of someone with a well-organised mind, a person who knows exactly what is needed and how to make it happen. Messages that are vague, disjointed and weak may compromise your chance of being promoted and can tarnish your professional reputation.

Regardless of how seldom you need to express your ideas in writing, you should acquire and develop the skill to do it well. However, the ability to write clearly, understandably does not always come naturally.

LEARNING OUTLINE:

- Recognise and avoid common mistakes in email writing
- Master the 5Cs of effective business writing
- Develop clear and relevant subject headlines
- Express ideas clearly and logically that are easily understood the first time
- Write concisely following the KISS principle of good writing
- Develop a simple four-step writing format to inspire a coherent flow
- Practise good email etiquette to improve professionalism in your writing
- Acquire the skill to write effectively, professionally and confidently

WHO SHOULD ATTEND:

This course is suitable for all levels of staff including those who seek to improve their professional skills in business communication.

Betty Kan-Sekine is a Certified Professional Trainer (IPMA, UK), a Certified Neuro-Linguistic Programming Practitioner (NFNLP, USA) and an Associate Lecturer with SIM Global Education in Business Communication. She is a ThinkBuzan Licensed Instructor and an iMindMap Advanced Instructor facilitating Tony Buzan's Mind Mapping® technique. Betty is also a Certified Instructor of Dr Edward de Bono's Six Thinking Hats® Method and Lateral Thinking™ Application. She had attained a full Advanced Certificate in Training & Assessment (ACTA) under the Singapore Workforce Skills Qualification framework.

Betty enjoys a diverse cultural background having lived in the US and Japan for 17 years. She is fluent in Cantonese and Mandarin. She believes in the power of maximising one's potential by improving and changing oneself from the inside out. Her passion is in helping individuals be the best they can be.



**SKILLSFUTURE CREDIT
APPROVED PROGRAMME**

JUNE 13 (THURSDAY)

SIM MANAGEMENT HOUSE

9 AM – 6 PM

\$449.40 (100% CLAIMABLE WITH SKILLSFUTURE CREDIT)

REGISTER BY JUNE 6

For more information, please call Grace on 6248 9414 or email gracetan@sim.edu.sg

2019 SIM Membership e-Event Pass is not applicable.

**SKILLSFUTURE CREDIT
APPROVED PROGRAMME**

JUNE 14 (FRIDAY)

SIM MANAGEMENT HOUSE

9 AM – 6 PM

\$385.20 (100% CLAIMABLE WITH SKILLSFUTURE CREDIT)

REGISTER BY JUNE 7

For more information, please call Grace on 6248 9414 or email gracetan@sim.edu.sg

2019 SIM Membership e-Event Pass is not applicable.

**BUSINESS
IMPACT
CLINIC**

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business performance improvement

The complimentary business clinic
that could generate dollars out of
measurable business sense.

MAY 15 (WED) | 9.30 AM - 11.30 AM | SIM HEADQUARTERS

Visit bit.ly/SIMPD-bizclinic for **FREE** Registration



SKILLS ALIVE!

JUNE 21 (FRIDAY)

2.30 PM – 5 PM

REGISTRATION FROM 2.15 PM

SIM MANAGEMENT HOUSE

COMPLIMENTARY FOR SIM MEMBERS

\$40 SIM GE & SUSS ALUMNI

\$45 NON-MEMBERS

REGISTER BY JUNE 14

Self-Leadership – How to Achieve Self Mastery for Lifelong Success



Self-leadership puts together taking responsibility for our outcomes, setting direction for our lives, and having tools to manage our priorities. Self-leaders work at all levels of an organisation. They are front-line workers in every possible role – middle managers and CEOs. Self-leaders work hard to achieve their dreams without using the term self-leadership. However, they have clearly demonstrated that being in control of their behaviour and results, focus, practice and learning were necessary to achieve their goals.

TALK OUTLINE:

- What is self-leadership
- Knowing who you are
- Change management
- Knowing what you do
- Using what you know

Wade Azmy is a highly experienced business executive with global practice and exposure in general management, marketing, sales and business development with previous assignments involving businesses in Australia, New Zealand, Japan, China, Korea, Taiwan, India, Singapore, Malaysia, UK, USA and the Middle East for Hewlett Packard.

He focuses most of his resources on leadership development, coaching and mentoring of senior executives and board directors. He has a broad base coaching experience across multiple industries including banking, mining, oil & gas, pharmaceutical, telecommunications, information technology, construction, retail and universities.

He has a Master of Coaching Psychology from Sydney University. He developed the first government accredited Diploma of Executive Coaching in Australia in 2014. Wade is an engineer with various qualifications in corporate and business management, including a master of business administration and a diploma in corporate marketing. Wade is also a doctoral candidate and his research is focusing on future studies of strategic leadership effectiveness in engaging the workforce.



JUNE 28 (FRIDAY)

2.30 PM – 5 PM

REGISTRATION FROM 2.15 PM

SIM MANAGEMENT HOUSE

\$48 SIM MEMBERS

\$58 SIM GE & SUSS ALUMNI

\$68 NON-MEMBERS

REGISTER BY JUNE 21

2019 SIM Membership e-Event Pass is applicable.

How to Make Good Judgements?



The critical role of Value Judgement & VQ in making good judgements

“The quality of our thinking determines the quality of our performance and the results we achieve.”

How can I improve the quality of my relationship with people who are important to me? What can I do to succeed in my career? How can I be a better leader? How can I build stronger trust with my colleagues?

These are but some of the questions you may have, whether you're a working professional, manager, business leader or fresh graduate. Our ability to make good judgments has a tremendous influence on our personal and professional success. This workshop is highly experiential and will help participants gain critical insights into their cognitive biases and asset. Participants will apply these insights to help them be more effective in achieving their personal or professional goals.

LEARNING OUTLINE:

- Discover how value science, value judgment and a valuegenic mindset can help us make good decisions to achieve personal and professional success
- Identify personal goals and attributes
- Recognise personal thinking biases (from VQ profile) and how it sabotages us
- Identify personal cognitive asset (from VQ profile) to help accomplish our goal(s)

Participants will be asked to complete a 15 – 20-minute web questionnaire prior to the workshop in order to generate VQ* (Value Quotient) reports, which will be used on the day of the workshop. *VQ is a highly validated assessment instrument based on science of values (axiology).

WHO SHOULD ATTEND:

Individual contributors, supervisors, managers, leaders and anyone who would like to gain good awareness of personal cognitive biases and assets to achieve greater personal or professional success.

Chris Chew is an experienced learning & organisation development practitioner who helps individuals and organisations achieve sustainable performance through 'Mindset Shift & Mindfulness', using a unique value science (axiology) and brain science approach. He coaches and conducts training to help people tap into their cognitive strengths and minimising their thinking biases.

He has more than 20 years of experience working in large multinationals like Shell (covering retail, commercial, manufacturing, IT) as well as top Singapore institutions such as SIM (Singapore Institute of Management), where he has led initiatives such as organisational culture transformation, change management, talent & succession management, employee engagement and leadership development

Chris is the founder of ThinkE LLP and a certified NCRT, DISC, I-OPT facilitator, Results Coaching System Coach, ACTA certified trainer and adjunct facilitator at IAL (Institute of Adult Learning Singapore).

He holds a Master of Organisational Leadership (Leadership, Policy and Change) from Monash University, Australia as well as a Bachelor of Engineering (Hons) from Nanyang Technological University, Singapore.



Visit to Trend Micro Asia Pacific, Middle East & Africa HQ in Singapore

Trend Micro (Singapore) Pte Ltd

250+ million endpoints. 500,000+ companies worldwide. One security software company.

For over 30 years, Trend Micro's unwavering vision has been to make the world safe for exchanging digital information. Security is their entire focus and it shows. This single-minded passion has inspired their innovations that keep up with the bad guys despite a changing IT landscape, riskier user behaviour and constantly evolving threats.

The depth of their experience remains unmatched. From the endpoint to the network to the cloud, they have got you covered with a connected threat defence recognised by analysts, customers and industry gurus of all kinds.

VISIT OUTLINE:

2.30 PM Arrival at Trend Micro Office
3 PM Target Attack methods and protection

2018 has shaped up to hold the inauspicious record for most data breaches in a single year. It is not a question of what if but when for targeted attack/APT. In this presentation will disclose the latest trends of each attack stages as well as the technologies to improve security posture. Q&A session

4.30 PM Light refreshments
5 PM End of visit



MAY 29 (THURSDAY)

2.30 PM – 5 PM

TREND MICRO (SINGAPORE) PTE LTD
6 TEMASEK BOULEVARD, SUNTEC
TOWER 4, #16-01 TO 05
SINGAPORE 038986

\$35 ITG MEMBERS
\$45 SIM MEMBERS
\$50 SIM GE & SUSS ALUMNI
\$55 NON-MEMBERS

REGISTER BY MAY 17

2019 SIM Membership e-Event Pass is applicable.
Note: All participants will be subject to clearance from Trend Micro (Singapore) Pte Ltd. All participants are to provide the following information: name, designation and organisation.

Essence of Mental Wellness Through Effective Stress Management

The number of people suffering from mental burnout is on the rise. There are more people seeking help for mental conditions such as depression and alcohol abuse. Learn to beat stress and manage your life more effectively. Find out how to have more joy and peace in 2019.

TALK OUTLINE:

- Understand the importance of mental wellness
- Understand what stress is about
- Identify the causes of stress
- Recognise the signs and symptoms of burn-out
- Master the effective and practical stress management techniques
- Identify how you can reach out to fellow colleagues under stress

Rayson Choo is a practicing psychiatric nurse and motivational speaker. He has been featured on numerous media such as The Straits Times, The New Paper, 938 Live and Lian He Zao Bao. His mission is to inspire the masses with his unique experience and knowledge in mental health and mind mastery.



JUNE 29 (SATURDAY)

9.30 AM – 12.30 PM

REGISTRATION FROM 9.15 AM,
AGM AND REFRESHMENTS AT 12.30 PM

SIM MANAGEMENT HOUSE

\$35 HCIG MEMBERS
\$40 SIM MEMBERS
\$45 SIM GE & SUSS ALUMNI
\$50 NON-MEMBERS

REGISTER BY JUNE 21

2019 SIM Membership e-Event Pass is applicable.

昇菘学习之行

BMG Visit to Sheng Siong

新加坡企业昇菘创立于1985年,从政府组屋底层的一间小商铺发展到今日遍布全岛,目前拥有54间分店的连锁超市,自2007年起跃升成为新加坡最大的零售商之一。

母公司昇菘集团有限公司在2011年于新加坡交易所第一级股市挂牌上市,截至2018年底的年营业额报8亿9090万新元;凭14亿新元的市值跻身新加坡股市“百大重量级股票”行列。业绩持续稳健、企业形象正面,促使昇菘频频得到市场的认可与肯定,近年获颁的奖项包括“年度企业奖”、“创新优异奖”和新加坡零售业的“强中之强”荣誉奖。

时间表

1 PM 集合/登记 — Outside Yew Tee MRT Station near Guardian
1.30 PM 出发前往昇菘总部
2 PM 欢迎词+公司简介+影片播放
2.15 PM 参观分销中心
分销中心简介
安全规则
3 PM 返回4楼会议室
3.05 PM 总裁的分享时间
4.30 PM 问答时间
拍摄团体照
5 PM 行程完毕
5.30 PM 返回 Yee Tee MRT Station



企业管理学会

**BUSINESS MANAGEMENT
GROUP**

5月10日(星期五)

1 PM – 5.30 PM

集合/登记从1 PM开始
OUTSIDE YEE TEE MRT STATION NEAR
GUARDIAN

\$30 企业管理学会会员
\$35 新加坡管理学院会员
\$40 新加坡管理学院全球教育毕业生
协会及新跃社科大学毕业生协会
\$45 非会员

报名截止日期: 5月3日

只限前40位登记者, 先到先得

2019 SIM Membership e-Event Pass is applicable.

CONNECTIONS

ALL THINGS MEMBERS

ANNOUNCEMENT
54th SIM Annual General Meeting

DATE:
May 30 (Thursday)

TIME:
6 PM Registration
6.30 PM AGM followed by reception

VENUE:
Lee Foundation Auditorium, SIM Management House
41 Namly Avenue, Singapore 267616

AGM papers and materials will be duly sent.

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*** Valid till March 31, 2019

Please complete and return this registration form to Events Management
Singapore Institute of Management, SIM Management House, 41 Namly Avenue, Singapore 267616
T: 6246 6746 • F: 6462 5751 • E: pdevents@sim.edu.sg

You can also register online by clicking on respective events on the membership events calendar at pd.sim.edu.sg/ms

All fields are mandatory and data will be used for event registration only.

NAME: DR | MR | MS _____
NAME AS IN NRIC | PASSPORT

NRIC NO: _____

COMPANY NAME: _____

TEL: (O) _____ (M) _____

MEMBERSHIP NO: _____

EMAIL: _____

PLEASE INDICATE: INDIVIDUAL MEMBER CORPORATE MEMBER

SUSS ALUMNI (ALUMNI NO. _____)

NON-MEMBER SIM GE ALUMNI

INTEREST GROUP MEMBER (GROUP: _____)

PAYMENT OPTIONS:

CHEQUE MADE PAYABLE TO SINGAPORE INSTITUTE OF MANAGEMENT FOR \$ _____

CHARGE TO MY: VISA MASTERCARD

CREDIT CARD NO: _____

NAME OF CARDHOLDER: _____

EXPIRY DATE: _____

SIGNATURE: _____ **AMOUNT: \$ _____**
AS PER CREDIT CARD

BUSINESS INSIGHTS		DATE	TIME	FEE (MEMBERS) SIM UNI NON
<input type="radio"/>	#MeToo: Kicking Harassment in the Workplace	MAY 24	2 PM – 5 PM	298 328
<input type="radio"/>	Presenting with Confidence	JUN 13	9 AM – 6 PM	449.40
<input type="radio"/>	The 5Cs of Effective Business Writing	JUN 14	9 AM – 6 PM	385.20
<input type="radio"/>	Self-Leadership – How to Achieve Self Mastery for Lifelong Success	JUN 21	2.30 PM – 5 PM	35 40 45
<input type="radio"/>	How to Make Good Judgements?	JUN 28	2.30 PM – 5 PM	48 58 68

PROFESSIONAL INTEREST GROUPS		DATE	TIME	FEE (MEMBERS) IG SIM UNI NON
<input type="radio"/>	ITG Visit to Trend Micro Asia Pacific, Middle East & Africa HQ in Singapore	MAY 29	2.30 PM – 5 PM	35 45 50 55
<input type="radio"/>	HCIG Essence of Mental Wellness Through Effective Stress Management	JUN 29	9.30 AM – 12.30 PM	35 40 45 50
<input type="radio"/>	BMG BMG Visit to Sheng Siong	MAY 10	1 PM – 5.30 PM	30 35 40 45

LEGEND

SIM – SIM Members Uni – SIM GE / SUSS Alumni Non – Non-members
IG – Respective Interest Group members only

Registration and Payment: A place will be reserved for you upon receipt of your registration. Please inform us in writing of any change in registration. Full fee will be charged if withdrawal is made less than one week before commencement. All fees are inclusive of 7% GST. All cheque/bank drafts must be made payable to 'Singapore Institute of Management', crossed and marked 'A/C Payee only', with the activity title indicated on the back. All registration and payment should reach us by the activity registration closing date.

Cancellation: SIM reserves the right to make any amendments, cancel and / or change the programme, speaker, date or venue if warranted due to unforeseen circumstances.

PDPA: During the course of your attendance at any SIM events, photograph(s) or video image(s) of you may be taken or recorded for news and publicity purposes. For detailed information, please visit <http://www.pd.sim.edu.sg/personal-data-protection-policy>

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EDITOR AND COORDINATOR ALEXANDRIA CHU DESIGNER TAN SONG JOO

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